

Nomination Form
THE PRESIDENTIAL AWARD FOR EXCELLENCE IN TEACHING BY
A PART-TIME LECTURER (PTL)

The Presidential Award for Excellence in Teaching by a Part-Time Lecturer (PTL) is awarded to part-time lecturers or adjunct faculty from any discipline who have demonstrated excellence in classroom instruction. Important attributes for consideration include exceptional creativity and/or curricular, pedagogical, or experiential innovations; a deep commitment to excellence in classroom instruction; and demonstrable contributions to student learning and advancement. This award especially recognizes the longer-term institutional impacts that exceptional PTLs may have on strengthening the academic fabric and vitality of programs through their successive teaching at the university over multiple years.

Name of Candidate: _____

Title: _____

Department: _____

Academic Unit: _____

Campus Address: _____

Email Address: _____

Name, campus address and email of person making nomination:

Please prepare a nomination packet that contains this form, the recommendation form, and all the information requested below in a single pdf file.

- a. A substantive nomination letter from the nominator describing the teaching accomplishments of the nominee that merit the award. The nomination may be related to a single course's sustained impact or a series of courses and should include evidence of an outstanding record in teaching.
- b. A statement of instructional philosophy developed by the nominee.
- c. Sample course syllabi that address the course(s) in question.
- d. *Up to three* letters supporting the candidate's nomination from faculty, administrators, former students, and/or professionals from industry attesting to the impact of the nominee's teaching record.
- e. A teaching grid that provides data about the candidate's teaching history and summarizes student evaluation forms. Please contact Jude McLane (mclane@oq.rutgers.edu) who will work with the nominator to secure the necessary grid to be included with this nomination form. Additional documentation may include in-class or in-field peer observations.
- f. A current curriculum vitae.

Recommendation Form
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Name of Candidate: _____

Department Head/Chair Recommendation: Recommended _____ Not Recommended _____

Name: _____
(Department Head/Chair)

Campus
Address: _____

Email: _____

Date: _____

Signature: _____

Dean/Director (Academic Unit) Recommendation: Recommended _____ Not Recommended _____

Name: _____
(Dean/Director)

Campus
Address: _____

Email: _____

Date: _____

Signature: _____

Please include this completed form with the nomination packet.

Please upload your nomination via Box at [2022-2023 Faculty Year-End Excellence Award Nominations](#)
no later than **March 6, 2023**

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