

**Nomination Form**  
**THE PRESIDENTIAL AWARD FOR EXCELLENCE IN TEACHING**

**The Presidential Award for Excellence in Teaching** is awarded annually to **non-tenure-track, full-time** faculty who have demonstrated outstanding teaching skills in classroom instruction, clinical instruction, curriculum development, or mentoring.

Name of Candidate: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Academic Unit: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name, campus address and email of person making nomination:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please prepare a nomination packet that contains this form, the recommendation form, and all the information requested below in a single pdf file.**

- a. A substantive nomination letter from the nominator describing the teaching accomplishments of the nominee that merit the award. While the nomination should include evidence of an outstanding record in teaching, the selection will, in addition, be based on accomplishments that go beyond the classroom. Items in this category may include innovations in courses or curricula, publications related to teaching, mentoring of students engaged in honors or other special projects, and the extension of education to a wider audience, possibly including other disciplines, or the public outside the University.
- b. *Up to three* letters supporting the candidate's nomination from faculty, colleagues, administrators, and/or former students.
- c. A teaching grid that provides data about the candidate's teaching history and summarizes student evaluation forms. Please contact Jude McLane ([mclane@oq.rutgers.edu](mailto:mclane@oq.rutgers.edu)), who will work with the nominator to secure the necessary grid to be included with this nomination form. If a teaching grid is not available, please provide other means of evaluating teaching (e.g., student feedback, peer observation, teaching statement/portfolio, sample of syllabi/lectures, awards, etc.).
- d. A current curriculum vitae (be sure that c.v. includes a list of undergraduate and graduate students mentored, as well as a list of internal/external awards, grants, and honors related to teaching).

**Recommendation Form**  
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Name of Candidate: \_\_\_\_\_

Department Head/Chair Recommendation:      Recommended \_\_\_\_\_      Not Recommended \_\_\_\_\_

Name: \_\_\_\_\_  
(Dept. Head/Chair)

Campus  
Address: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Dean/Director (Academic Unit) Recommendation:      Recommended \_\_\_\_\_      Not Recommended \_\_\_\_\_

Name: \_\_\_\_\_  
(Dean/Director)

Campus  
Address: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please include this completed form with the nomination packet.**

Please upload your nomination via Box at [2022-2023 Faculty Year-End Excellence Award Nominations](#)  
no later than **March 6, 2023**

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